

# *House of Praise International Church*

*Ministering the truth of God's Word in  
the power of the Holy Spirit!*

HOPIC-012

## Welcome to HOPIC

*We are excited to finally be back in the NEWLY RENOVATED KEY MIDDLE SCHOOL, at 6402 Franconia Road, Springfield, Va. Pastor Harlan & Doris Stilwell, Sr., want to invite you and your family to come and join us as we exalt and worship God in His Holy Presence.*

## Our Vision

*Our Goal and desire is the same as that of our Lord Jesus Christ, to fulfill God's end-time calling to enlarge the Kingdom of God, by reaching the multitudes with the gospel of Christ for all levels of our society. We are bringing glory and honor to the Father of our Lord Jesus by teaching and preparing God's people for works of service through the Word and Anointed Worship, through the manifested presence and revelation power of the Holy Spirit.*



*House of Praise International Church  
Where Christ Jesus is still Lord*

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*Jesus Christ  
Is Lord!*

## **SUPPORT MINISTRY GUIDELINES**

Pastor Harlan & Doris Stilwell Snr.



# Guidelines for Ushers, Greeters, & Product Sales Workers

- The most important thing you can do as a representative of House of Praise & Jesus Christ, is to walk in love and avoid creating offense at ANY cost. 1 Cor. 13:4-8; Prov. 18:19. Attitude, consider it an honor to serve the Lord, meeting the needs of His people. In your service to this ministry, you are giving the greatest gift possible, YOURSELF. 2 Cor. 8:5.
- LISTEN; to the Holy Spirit, Listen to the platform. Listen to the Leadership. Romans 8:14; 1 Cor. 11:1-2.
- A volunteer operating in excellence knows how to conduct him\her self properly. He\she must flow in the anointing to express love, joy and concern and also in authority when speaking to the people. Matt. 8:9; 2 Tim. 2:24.
- Whatever you do, do it heartily as unto the Lord, looking to Him for your reward. Col. 3:23; Eph. 6:6-8.
- Appearance—Give consideration of who you represent and dress your very best. - be well groomed, smell clean and fresh, have pleasant breath. Men should wear pressed suits and ties if possible. Women should wear dresses, skirts or pant suits if possible.

## Ushers

1. Be on time. Preceding each service, ushers should arrive at the designated table before the public enters.
2. Properly identify yourself with an Ushers badge from the deacons supply box.
3. Always check with the Pastor before the service begins for any additional instructions.
4. Always greet all visitors.
5. Present every instruction in love, **never** over extending your authority.
6. Keep mothers with children seated next to the aisles for easy exiting if needed.
7. All communication with the platform speaker should be through the lead Usher.

## Offering Procedures

1. LISTEN for instructions from the platform.
2. Know that the Minister at the platform is in charge for the moment.

3. Be prepared to proceed to the front and stand side by side of the presiding minister. Upon His\Her announcement regarding receipt of envelopes, immediately proceed to distribute them. After you have completed passing out envelopes to all who need them, **return to your position in the front and wait while the minister prays the blessing upon the giving.** After the prayer is complete, the minister will instruct the people to place their offering in the offering plate\bucket, along with the new attendees cards.
4. Then proceed to collect the offerings, proceeding **from the front to the rear** of the sanctuary. Stay on your side and **do not cross over to the other ushers side.** Move slowly, making one pass, giving everyone time to complete their writing of checks. Avoid confusion by going back and forth, rear to front and front to rear.
5. Once complete, take the offering to the rear of the church to be counted.
6. The Minister who prays for the offering will give any additional directions necessary at the time.